



THERE IS NO PLACE LIKE *Caversham Prep*

#CavershamPrepFamily

Wednesday, 24th of June, 2020

Dear Parents,

I am writing to let you know that from Monday 29th June, I would like to welcome back Years 3 and 4 to school, for the remainder of the academic year. There are also extensions to the day planned for Years 2 and 5, ensuring they receive the maximum amount of time in school prior to the academic year ending.

As you are probably aware, in order to facilitate this, each class will operate in a bubble. This practically means that each class is given a designated start and end to the day as well as discrete times to use the playground and class specific toilets. Children will need to bring a packed lunch which will be eaten in their classroom or outside (weather permitting).

Within each bubble, staff will always try to maintain social distancing, but as you can imagine (especially with younger children), this can be hard to maintain. It is important you are aware of this, to allow you to make an informed decision in relation to your child returning to school.

The timings (and locations) for all year groups from Monday 29th June will be as follows:

| Class | Location | Drop Off | Pick Up | Collection/Drop Off Point |
|-----------|---------------------|----------|---------|------------------------------|
| Reception | Reception Classroom | 09:00 | 15:10 | Main Door |
| Year 2 | Upstairs Juniors | 08:30 | 15:00 | Side Gate by Junior Building |
| Year 3 | Upstairs Juniors | 09:00 | 15:20 | Side Gate by Junior Building |
| Year 4 | Upstairs Infants | 08:50 | 15:20 | Main Door |
| Year 5 | Downstairs Juniors | 08:50 | 15:10 | Side Gate by Junior Building |
| Year 6 | Dining Room | 08.40 | 15:30 | Side Gate by Junior Building |

The exception is Friday 3rd July, when school will finish at 12:00 to allow for school deep cleaning and staff PPA, and Year 2 who will not be in school on Wednesday 1st but will have work prepared for home.

Please also note that school will finish at 12:00 on the last day of term, Wednesday 8th July.

Please can I ask that you arrive promptly for collection and drop off and at the right place to maintain distance between groups.

In line with current government advice we will ensure that children regularly wash and/or sanitise their hands, that contact with others is minimised and that there is regular cleaning of individual classrooms and the wider school setting. In addition, please can I ask that children only bring their lunch into school (in a washable plastic container), all other resources will be provided at school.

Caversham Preparatory School
16 Peppard Road Reading RG4 8JZ
Operated by Innova Schools Ltd
Registered in England Co. No. 5787165

Telephone: 0118 947 8684
Email: secretary@cavershamschool.com
Website: www.cavershamschool.com





Please email us with any questions and let us know as soon as possible.

Thank you for your continued support.

Yours Sincerely,

Mr. Neal

Christopher Neal BSc (Hons), PGDip Law, MAEd
Head Teacher

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